



1 Paul Parks Drive St. Clair, Missouri 63077

MINOR SUBDIVISION APPLICATION

Please read before completing. The City will not begin processing a Minor Subdivision application that is incomplete. The administrative officer must validate an application as complete before accepting fees. The City fee schedule, application checklists, and information sheets explaining the application procedures and policies are available from the administrative officer. Copies of the Minor Subdivision Ordinance provisions may be obtained from the city clerk or the Administrative Officer.

PROPERTY LOCATION: _____
LEGAL DESCRIPTION: _____
PROPERTY I.D. NUMBER (Located on Assessor's map): _____
PROPERTY FEE OWNER NAME: _____
COMPANY NAME: _____
ADDRESS: _____
CITY: _____ STATE: _____ ZIP: _____
TELEPHONE: Home _____ Business _____
FAX NUMBER: _____

BRIEF DESCRIPTION OF REQUEST:

SKETCH PLAN ATTACHED AS REQUIRED: _____

I hereby apply for the above consideration and declare that the information and materials submitted with this application are complete and accurate per City code and Ordinance requirements. I understand that the City will process the application once the Administrative Officer finds that it is complete. I understand and agree that the City may place a sign on my property for purposes of notification that an application is under consideration.

PLEASE NOTE: If property owner is not the applicant, the Applicant must provide written authorization by Property Fee Owner in order to make application.

PROPERTY FEE OWNER(S) SIGNATURE(S): _____

APPLICANT(S) SIGNATURE(S): _____

DATE: _____